

Student Employment

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Student employment is available for students who want to supplement their educational recourses through part-time employment. There are two types of part-time employment offered at Texas A&M Kingsville. The Federal/State College Work-Study program is for students who qualify for financial aid and is administered through the Office of Student Financial Aid. The Part-Time Employment Program is for students who do not qualify for the Federal/State Work-Study Program or do not apply for financial aid. The Part-Time Student Employment Program is administered through Career Engagement via the Handshake Portal.

Federal/State College Work-Study

Texas A&M-Kingsville receives allocations from the federal government and the State of Texas to provide on- and off-campus student employment opportunities. Work-study student employees may work anywhere between 15-19 hours per week, depending on their awarded allocation. Students who meet the established FAFSA deadlines are given priority awarding of Federal or State work-study funding. (1) Students who are enrolled at least half-time status, are citizens or permanent residents of the United States, (2) have demonstrated financial need, (3) are maintaining satisfactory progress, (4) are not in default on any student loan made through or approved by an institution and (4) who do not owe a refund on any grant previously received, may be eligible to participate in the work-study program.

Throughout the semester, both work-study and part-time positions are posted in the Handshake portal. Students will be able to register as a job seeker and search the available job postings to find employment. Work-Study job posting will only be accessible by students who have been awarded work-study. Viewing access will be limited to part-time student employment positions for those who have not been awarded federal or state work-study.

Texas A&M-Kingsville recommends that students who are eligible for the work-study program, secure a work-study job that will compliment and reinforce their professional/ personal maturity goals. Students must have accepted their work-study award before being referred for an interview. Acceptance of a work-study award is not a promise of a job; it simply establishes eligibility. Once students provide a copy of their financial aid award letter and meet the job requirements (if any), they can apply a posted work-study position. The department will make contact with the student applicant if they choose to interview. The continuation of a student's work-study position in subsequent semesters heavily depends on the availability of funds and the student's job performance evaluation at the end of each term. Work-study employment in previous semesters does not guarantee continued employment in the program or with a specific department.

Part-Time Student Employment

The University offers part-time employment to a number of students in various offices and departments. Student employment on a part-time basis is limited to 19 hours per week. Part-time employment is administered through Career Engagement via the Handshake portal, where students must register as a job seeker in order to be able to search for available jobs on- or off-campus jobs.

****Please note that information in the preceding section on Financial Aid is subject to change. For current information, please refer to the Financial Aid Webpage.**