

# Withdrawal Policy

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When a student withdraws from the university, he/she is authorized a refund of tuition and fees based on the date of the withdrawal and the number of weeks of the enrolled semester/term/session. The refund policy is based on legislative law found under the Texas Education Code, Chapter 54, Article 54.006. The code outlines the following refund policy:

## All Semesters/Terms/Sessions

Prior to the 1st Class Day, the refund percentage – 100%

## Semesters/Terms of 10-weeks or Longer (i.e., Fall/Spring Semesters; 10-week Summer Term)

1. 1st, 2nd, 3rd, 4th and 5th class day, the refund percentage - 80%
2. 6th, 7th, 8th, 9th and 10th class day, the refund percentage - 70%
3. 11th, 12th, 13th, 14th and 15th class day, the refund percentage - 50%
4. 16th, 17th, 18th, 19th and 20th class day, the refund percentage - 25%
5. after the 20th class day, the refund percentage – 0%

## Terms/Sessions of More Than 5-weeks but Less Than 10-weeks (i.e., 8-week Session During Fall/Spring Semesters)

1. 1st, 2nd and 3rd class day, the refund percentage - 80%
2. 4th, 5th and 6th class day, the refund percentage - 50%
3. after the 6th class day, the refund percentage – 0%

## Terms/Sessions of 5 weeks or Less (i.e., Fall/Spring or Summer Intersessions; 5-week Summer Session)

1. 1st class day, the refund percentage - 80%
2. 2nd class day, the refund percentage - 50%
3. after the 2nd class day, the refund percentage – 0%

**The “first class day” is determined by the beginning of a semester, summer session or intersession. The “first class day” is not defined by individual courses. Please refer to the academic calendar for the first class day date.**

The refund will be wholly returned to the student only if he/she did not receive financial assistance from Federal Title IV programs. A Return to Title IV calculation must be performed to determine if the student is eligible to retain any of the Federal funds received. Return of Title IV Funds Webpage

If the student receives less Federal Student Aid than the amount earned, the university will make a disbursement of the earned aid that was not received (Post-withdrawal disbursement.)

If it is determined that the university must return to the Title IV programs monies in excess of any tuition and fees or room and board, the student will be responsible for those monies.

Any grant funds that the student is required to return to the federal programs are considered an overpayment. The student must either repay the amount in full to the university within 45 days of notification of the overpayment or make satisfactory payment arrangements with the Department of Education Collections that the student owes an overpayment. At that point, until the student pays the amount in full to the Department of Education or makes repayment arrangements with the Department of Education, **the student will lose his/her eligibility to receive future federal financial aid at any institution.**

## Refund Policies

The following policies are used for refunds:

1. Refunds are processed through BankMobile. For more information about BankMobile, visit <http://bankmobiledisbursements.com/refundchoices/>.
2. Any financial obligations owed the university will be deducted from the refund before it is processed.
3. Fees paid for correspondence and/or extension courses will not be refunded after the student receives the lesson outline in correspondence courses or after the first meeting of the extension center course.
4. No refunds will be made on visitors' fees.

More information may be viewed by following the Tuition and Fees Quicklink on the TAMU-K Homepage.