

SCHOLASTIC PROBATION AND ENFORCED WITHDRAWAL

Scholastic Probation

Students will be placed on scholastic probation any time their cumulative institution grade point average at Texas A&M University-Kingsville falls below 2.0, summer not included. Such students are required to participate to the fullest in the Academic Recovery Program and to seek professional academic advising. Students who are on scholastic probation for a semester will be removed from such probation at the conclusion of that semester or summer term if they earn a minimum 2.0 cumulative institutional grade point average.

Enforced Withdrawal

Students who have been placed on scholastic probation for a semester, and who fail to achieve the minimum 2.0 cumulative institutional grade point average at the end of that semester, will be placed on enforced withdrawal for the following semester (summer not included).

Length of absence period

1st and 2nd Suspension- students who have been placed on enforced withdrawal may return after an absence of one semester.

3rd Suspension- students placed on enforced withdrawal for a third time may return only after an absence of two consecutive semesters (summer not included).

Academic Reinstatement following Enforced Withdrawal for Undergraduates

Students placed on enforced withdrawal may request that the required absence period be shortened or waived. To be reinstated prior to the completion of the required length of suspension, students must obtain approval from the Readmission Request Committee and appropriate college dean. The committee and dean will determine whether it is appropriate to maintain, shorten, or waive the required absence period.

To make such a request, the student must visit the Center for Student Success website to submit an online Request for Readmission, with which they will also upload an appeal letter addressing the following:

- A summary of the reasons for poor academic performance and ultimate suspension;
- A justification for the request for the required absence period to be shortened or waived; and
- An academic success plan for the next term.

Upon submitting an application for readmission, students will receive an email from the Academic Recovery Plan adviser informing them of their scheduled time to meet with the Readmission Request Committee. Students should also arrange a meeting with their college dean to occur AFTER their meeting with the Readmission Committee.

The student will first meet with the Readmission Request Committee. The Readmission Request Committee will review the student's request and send their recommendation to the student's college dean. The student will then meet with their college dean for a final decision. The decision for all readmission requests is at the discretion of the student's college dean. If the student is not satisfied with the decision of the college dean, the final level of appeal is with the Associate Vice President for Student Success.

The readmission request process is finalized when the Readmission Request Form is approved or denied by the college dean and is processed by the Academic Recovery Advisor. Upon the approval of a readmission request, the student is required to participate in the Academic Recovery Program and abide by the terms of their individualized Academic Success Contract.

Students must submit a readmission request each semester until they achieve good standing. Failure to obtain approval for reinstatement prior to the first day of class will result in students being dropped from their courses if they have already registered for the term in which they have been placed on enforced withdrawal.

Failure to obtain approval for reinstatement will result in the student being dropped from their courses one week prior to the first day of class.

Students who remain out for two or more years must submit a readmission application to the Office of Admissions.